

## Charnwood Leaseholder Forum

Minutes of Meeting held on:

Thursday 23<sup>rd</sup> July 2009 | 2pm | CNH Boardroom  
Council Offices | Southfield Road



Present:

<u>Name</u>	<u>Address</u>
B Rowbotham	Birstall
B Rowbotham	Birstall
N D Storr	Quorn
J Storr	Quorn
J Bunney	Quorn
D Lockwood	Loughborough
E Spurr	Birstall
M Scoot	Loughborough
J Dilley	Barrow upon Soar

CNH Officers:

Sally Harbey	Grattan Glendining
Tal Mehta	Emily Clarke

<b>Item</b>		<b>Action:</b>
<b>1</b>	<u>Welcome and Apologies</u>  Apologies were received from Isobel Rickard and Chris Moore.	
<b>2</b>	<u>Minutes of 21<sup>st</sup> April 2009</u>  The forum agreed the minutes as an accurate record.  Mrs Bunney explained that the Sycamore tree has still not been pruned.	
<b>3</b>	<u>Feedback from Leaseholder Tour</u>  The forum members felt that the estate tour was a real eye opener.  Sally explained that any actions that were raised on the estate tour have been filled into the inspection report. These actions were then passed onto the appropriate officer to deal with.  Grattan explained that he had not been able to fill in his section due to changes in legal department, but should know more about the leases by September.	

	<p>Mrs Rowbotham stated that it was interesting to see the different areas. Mrs Bunney agreed. Sally asked the forum if they felt it was useful. The forum members that attended responded that it was.</p> <p>Mrs Bunney asked if the untidy garden in Barrow upon Soar had been dealt with. Grattan explained that the untidy garden belonged to an owner/occupier so no action could be taken.</p> <p>Mrs Rowbotham informed the group that the rubbish that had been fly-tipped on the garage site at Birstall has not been cleared. Emily will pass this onto the Housing Officer to chase.</p> <p>Diana Lockwood suggested putting a note through the door of the untidy garden owner to ask if they could bring their garden up to the same standard as the surrounding area.</p> <p>Mrs Spurr explained that her hedge is untidy as she is unable to maintain it herself. Sally explained to the group that CNH work with a company called G&amp;S who are hoping to offer a gardening service to tenants and leaseholders who are not able to manage it themselves. Sally will keep the forum posted on this.</p>	<p><b>EC</b></p> <p><b>SH</b></p>
<p><b>4</b></p>	<p><u>Leaseholder Newsletter</u></p> <p>Sally explained that the next issue of the leaseholder newsletter will feature the following articles; feedback from the estate tour, reminder about the Money Management Officer's self help guide and the services that Bindu Parmar offers, and the Clockwise Current Account.</p> <p>Sally added that Nick Jones has drafted the articles for the newsletter and asked if anyone in the forum minded if their names were printed in the newsletter. The forum expressed that they were happy for their names to be printed in the newsletter.</p> <p>Sally added that the next forum meeting date will be advertised in the newsletter to try and drum up some more interest. The community safety team at Charnwood Borough Council are holding ASB road shows over the next few weeks across Charnwood. These dates will also be advertised in the newsletter.</p> <p>Mrs Bunney stated that in the previous CNH news she had concerns over an article regarding direct debits. It was confusing as it mentioned service charges and Mrs Bunney was unsure if this related to leaseholders. Sally suggested that she would speak to Gwyn and ask her to draft an article for the newsletter.</p>	<p><b>SH</b></p>

	<p>Tal informed the group that his team are in the process of putting a new door entry system contract out to tender. He would like volunteers to be part of this process. He explained that he would like 2 leaseholders and 1 tenant as this will have more of an impact on leaseholders as they pay a service charge. Tal suggested that he writes an article for the newsletter. Mr Storr requested that the article includes what being part of the process would involve. Tal explained that he would include details of this.</p> <p>Grattan added that a reminder about gas servicing is included in the newsletter if leaseholders are subletting. Grattan to draft this.</p>	<p><b>TM</b></p> <p><b>GG</b></p>
<p><b>5</b></p>	<p><u>AOB</u></p> <p>Mr Storr raised an issue at The Mills, Quorn regarding a window sill – Tal will look into this.</p> <p>Grattan informed the group that the tree survey that is taking place this year will highlight any that need attention.</p> <p>Mrs Bunney asked if CNH are likely to get 2 stars in the inspection. Sally explained that the desktop mock inspection has given CNH recommendations of what needs to be done to get 2 stars. A lot of progress has been made, and the inspector was impressed at how much CNH had improved.</p> <p>Mr Rowbotham asked about loft insulation. Tal explained that he had just had a phone call before the meeting and he is hoping to get funding for insulation. He will know more for the next meeting but suggested that leaseholders wait as they will get the insulation for free. Many service providers advertise that it is free but then charge labour costs. If a service provider will do the work for free, CNH will grant permission in writing.</p> <p>Sally asked the group to contact Emily Clarke with any items that the group would like on the agenda for the next meeting.</p> <p>Grattan asked for a volunteer to attend the TRG to represent leaseholders. Sally explained that CNH have a pot of money that tenants can put in a bid for funding for projects on their estate. The TRG decide on which tenant bids get the money. Nobody volunteered to attend.</p>	<p><b>TM</b></p>

<b>6</b>	<u>Date of Next Meeting</u> Tuesday 22 <sup>nd</sup> September 2009 at 2pm in Committee Room 2	
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